Dear Parents of Year R children starting in September 2024

Improving School Communications with Arbor

Communicating with parents is an important part of what we do, making sure you get the correct information about activities, events and things that really matter is something we care about.

Traditionally we have used printed letters but delivery of these can be unreliable; they are also expensive, take time to produce and are not environmentally friendly.

We currently use a system called Arbor.

- We can send messages directly to mums, dads and other carers at the same time
- Emergency or important information can be sent by text message

For you to be enrolled on our Arbor system could you please provide the information below.

Arbor enrolment details:

Name of Child _____ **Class:** _____

Mother's Name _____ **Mobile No:** _____

Email : ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Father's Name: _____**Mobile No:** _____

Email : ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Please be assured that Arbor is registered with the Information Commissioner and guarantees that all information you provide will be kept private and will not be passed on to any other organisation. If your contact details change, you can add/alter your mobile numbers and email addresses yourself.

We encourage you to access the Parent Portal, where you can manage your contact details. Details of how to do this will be sent to you in due course.

Yours sincerely

S.Stevens

Mrs S Stevens, School Office