

## ***'Christ at the Centre'***

# **St. Peter's Catholic Primary School, Winchester**

## **Job Description: Class Teacher**

**Prepared: November 2025**

### **Mission Statement**

"At St. Peter's we strive to be a joyful, active, Catholic community, belonging to and guided by our Lord Jesus Christ.

We deliver a high quality, rounded education, focussing not only on individual academic excellence, but also on each pupil's spiritual, moral, physical and emotional development. We are a forward-looking school, continually seeking ways to build on our successes and further enhance the educational experience of our children.

Inspired by the values of Catholic Social Teaching, we provide superb pastoral care for the entire school, particularly the most vulnerable amongst us and we actively promote justice, charity and care for our created world.

As a community, we aim to grow in communion with each other and with God. We aspire for every member of our school to become daily more like Jesus, filled with the grace and power of the Holy Spirit, allowing them to live life to the full, in hope and joy, transforming the world around them and bearing fruit that will last"



## Class Teacher Duties

The duties outlined in this job description are in addition to those covered by the latest School Teachers' Pay and Conditions Document. It may be modified by the Head teacher, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title.

### Reports to: Head Teacher

**The prime purpose of the class teacher's role** is to work with the Head teacher and governing body by:

- i) Ensuring you provide the highest possible standards of teaching, learning, spiritual and moral development of the pupils in your charge
- ii) Ensuring that at all times the activities for which you are responsible serve as a witness to the Catholic faith in Our Lord Jesus Christ
- iii) Helping to develop the school as an evangelising, catechetical and educational community

### The general duties and responsibilities of the role are:

- i) To carry out the statutory tasks as laid down in the current School Teachers' Pay and Conditions of Service Document in the light of the procedures and guidelines adopted by the governing body.
- ii) To contribute to the Catholic life of the school community, rooted in the Eucharistic community(ies) it serves

The teacher will exercise his/her ministry through the following job description of general and specific educational and managerial responsibilities under the immediate directions of the Phase Leader to whom they will be responsible.

This job description may be amended at any time following consultation with the Head teacher, and will be reviewed annually.

## 1 Classroom Practice

- i) Adhere to teacher standards as outlined by DfE
- ii) Ensure the highest possible quality inclusive learning environment in the classroom which reflects the Catholic nature of the school both in their own classroom and in that general year group.
- iii) Ensure that all teaching and learning is conducted in an atmosphere of affirmation, encouragement, realistic challenge and sensitive reflection.
- iv) Be responsible for the welfare and general care of children in own class.
- v) Affirm and encourage parents in their role as the first educators of their children and ensure effective communication with parents is maintained.
- vi) Assess and record each pupil's progress systematically in line with current school procedures and use the results to inform planning.
- vii) Assess the relevant subject and curriculum areas systematically and where appropriate in line with statutory assessment requirements, participating in moderation activities as needed.
- viii) Mark and monitor classwork and homework, providing constructive feedback and set targets for further progress.
- ix) Frequently, positively evaluate your own teaching to consolidate strengths and improve effectiveness when appropriate.

## 2 Other Professional Requirements

- i) Establish and maintain effective working relationships with professional colleagues, acknowledging the need for mutual support.
- ii) Work effectively with partner year group teacher and Phase Leader to ensure a clear and coherent curriculum for the year group.
- iii) Deploy support staff effectively to support learning.
- iv) Participate as required in meetings with professional colleagues and parents in respect of the duties and responsibilities of your post.
- v) Take responsibility for your own professional development and on-going formation.
- vi) Safeguard self from the destructive dangers of over-work and at all times seek to retain a healthy balance in your professional and personal life.
- vii) Have a secure knowledge and understanding of the subjects taught.
- viii) Have an understanding of all school policies including child protection procedures, health and safety policies and current SEN codes of practice.

## 3 Curriculum Responsibilities

To co-ordinate and monitor the teaching and learning of a specified curriculum area throughout the school.