

Minutes of PTA AGM
Wed 14 Oct 6.45 pm
at St Peter' School (Music Room)

Present

Amy Paterson(AP), Sara Wood(SW), Denise Weston (DW), Nicky Watt(NW) ,Lisa Beusmans Maz(Marienne Atadika), Laura Porter ,Dan Beo (DB), Nadine Donnelly, Blanca Villalta, Helen Gapper, Luz Rees, Vicki King, Tina Duffy, Abigail Whittaker, Lucia Bright, Konstanty Kostiv, Liza Vincent, Kennedy Mashoko, Sandy Walker, Caroline McNamara, Sarah Layzell, Anne Hughes

Apologies for absence:

Katrina Pollock, Julie Terrell, Maggie Stretch, Monica Hampson, Joanne Benson, Helen Turvey, Mariangela Simonato, Sean McPike, Isabel Culmer, Louise Priestley, Lorna Leather, Asia Ennis

Meeting started at 18.58

1. AP welcomed all. She explained that there would be 2 meetings; this one being the AGM and one immediately after, for attendance only by the newly appointed Committee to elect the Committee Officers
2. **AOB topics to be raised:** None were raised at this stage.
3. **To receive and adopt the report of the Chair of the Committee:** AP read out report of last year's academic year (**Attachment A**). The meeting accepted this as a true reflection of the last year's activities.
4. **To receive and adopt the report of the Hon Treasurer and the accounts for the period ending 31 July 2015:** SW presented the accounts for the year up to 31 July 2015. (Attachment B). She explained they had been agreed by the Committee and had been signed off by Paul Stout, the Independent Examiner. In summary, fund raising events had netted a profit of £8,228 and the 100 Club had raised £1,710. Grants to the school totalled £17,418 which included £9,200 for KS1 outdoor classroom which had been allocated in 2013/14 but not paid to the School until the 2014/15 financial year. At the end of the year the PTA held a healthy cash balance of £13k which is enough to fund the planned events in 2015/16. No

questions were raised so NW proposed meeting adopt the report and accounts, seconded by AP and were formally adopted by the meeting.

5. Funding requests from the School for 2015/16

AP tabled a list (**Attachment C**). Mr Beo (DB) talked the meeting through the list. At this stage, not all the costings were known so he outlined the proposals with the costs to be communicated when known.

5.1.Funds (£400 per phase) would be allotted to each phase leader for them to allocate to suitable requests within their phase. LF and Yr R would like to allocate it a garden space.

5.2.Prayer Space: these to be developed in the outdoor areas as places of tranquillity which could be used for R.E. lessons and where pupils could visit independently. The School is currently in negotiation with a trust fund, but should funds not be forthcoming, then the School would like the PTA to help out with the funding

5.3.Romero Cross: the School would like to have one positioned outside the school. Also a sculpture of St Peter for inside the School reception area. Sarah Layzell queried what had happened to the previous cross which she thought had been funded by the PTA. DB replied that it mainly been funded by the School and over time had been fouled up and almost buried so would be good to have a new one.

5.4.House Martin Boxes in Church Eaves: DB explained that when St Stephen's Church was built, house martin boxes were installed in the eaves. More are now needed and the School would like the PTA to fund them. AP asked whether cameras could be placed in the boxes so children could view the footage. This would require additional funding to the boxes alone – would need to be costed.

5.5.Playground Markings: DB explained that the idea was to extend the markings such as the hopscotch and snakes & ladders games in the quad area (Infant playground) over to the first playground (by the Adventure playground). Plan to have a mix of educational games on the ground and also on walls to brighten up the areas and to encourage other games as well as sporting activities. They are quite expensive so would require a large chunk of funds but would be long lasting.

5.6.Matched Funding for the Library : This request was for the continuation of the library project. Last year many old books were removed out of the library. The shelf life of a book is not particularly long (HCC reckon it's 4 reads only!) Would like to fund 1 new book per child in the school at an average cost of £7 / book. With over 400 pupils, the total would be approx. £3000. The School can contribute £1500 (50%) and would like the PTA to fund the remaining 50%.

5.7. **New Drum Kit:** The School wishes to buy another lighter one for peripatetic use. The existing one used in the School Band is very heavy and now over 10 years old.

5.8. In addition to the above, AP mentioned the funding requests the PTA normally grant the School on a regular basis:

Biennially (due 2H 2016):

- Bark in the Adventure Playground £1000

Annually:

- Pupils' Xmas Theatre Subsidy £900
- Prayer Books for Yr R £250
- Leavers' Crosses & disco for Yr 6. £300
- Gardening Club £200

6. Programme of Events/ Fund Raisers 2015/16

AP tabled a list of events /fundraisers (**Attachment D**).

She explained that because of the building on the School hall, we were unable to host a Fireworks Night. Instead a Xmas Fayre would be run after school on Fri 4 Dec. NW, who is organising it, clarified this would be for the Community, adults and children, not an adult shopping evening. It would be a festive celebration in the school: would include performances from the School choir and band, Turkey roast etc. Some external traders might be invited in, depending on costs, but the plan is to ensure the majority of the spending directly benefits the school.

AP stated that at Film Night, after school on Fri 11 Dec, a Xmas film would be shown. As at previous event, this would be for Years 1-6 only; Yr R being deemed too young to concentrate for length of a film. Julie Terrell would be organising the event again.

AP also said Xmas Quiz would be launched at the Xmas Fayre (an initiative from Helen Turvey who would organise it). Xmas Cards, to be created by the children, needs someone to step forward to lead it. An external company does the majority of the work.

Tote Bags/T-towels – Sarah Payne has offered to lead this but would like a co-helper. Anne Hughes offered her services.

Sean McPike had volunteered to run Quiz Night for the 3rd (and final time for him). Normally a Jan event but, owing to the building work, this has now been rescheduled to Sat 5 Mar.

A new event, a Family Fun Run has been proposed for Sun 20 Mar to be led by NW (originally looking at a 10k race but felt we should build up to this!) The run will take place round the School Field and was aimed, as its title suggests, at families. Vicky King said maybe we look at getting sponsorship for it.

The Spring Dance, which we hold biennially, is booked in at the Holiday Inn on Sat 23 April. Amy P and Anne Hughes will be organising this again.

Maz has volunteered to lead the Summer Fete again. *(This was proposed for Sat 25 June – that date is no longer available so it now will be held on Sat 2 July)*

Abi Whittaker has offered to run the School Camping Night again – planned date is Fri 8 July.

Coffee mornings have been well received so will continue to be run monthly – plan is to schedule them on different weekdays near end of month so that as many parents as can, are able to attend them. AP will manage the rota – she would like 2 volunteers a month to step forward to organise them. *(Next one is scheduled for Wed 25 Nov)*

Most events require a separate sub-committee to plan the event. If anyone wishes to volunteer to be on one, they were requested to approach the organiser directly or anyone on the Committee or email: pta@st-peters.hants.sch.uk.

Volunteers will also be needed to help run the event on the day (and setup.) Clip boards were passed around for attendees to sign up for the different events proposed for next year

7.Election of Independent Examiner 2015/16

SW said that Paul Stout was happy to continue next year as the Independent Examiner unless anyone else wished to take over the role. There were no takers at the meeting .SW proposed he be re-elected, NW seconded it. No objections were raised and the meeting voted him in.

8. AOB

NW said she was liaising with other PTAs to find out other ideas for good events. If anyone has an idea, do please come forward to the Committee with them.

Sarah Layzell mentioned John Keble (Hursley school)'s PTA sold biscuits after school on a Friday to raise funds . AP asked her if she would investigate how they get round the allergies question.

9. Election of Committee

Amy Paterson, Sarah Wood and Denise Weston were retiring (on a 2 year rotation) from the Committee at the AGM. DW was not standing for re-election; AP and SW were. Standing down too were Katrina Pollock, Mariangela Simonato and Monica Hampson. Mr Beo, as Acting Head, steps up to the role of President leaving a staff role vacant; Miss Donnelly had put her name forward to stand for this role.

The following new nominees had also put forward their names for election to the Committee:

Joanne Benson,	Lucia Bright,
Becky Latimer,	Konstanty Kostiv,
Caroline McNamara,	Luz Rees,
Blanca Villalta	Liza Vincent.

It was requested that, as all the nominees had been correctly proposed and seconded on the forms, they all be voted in together. The meeting agreed to this and all were voted in unanimously.

They now join the members elected in Dec 2014:

Nicky Watt	Julie Terrell	Sean McPike
Anne Hughes	Laura Porter	Marriene Atadika(Maz)
Helen Turvey	Lisa Beusmans	Asia Ennis

to form the newly appointed Committee for 2015/16.(for details of nominations see **Attachment E**)

Sarah W and Denise W were kindly presented with flowers and thanked by Amy P for their contribution to the Committee over the last 2 years as they stand down from their roles as Treasurer and Secretary respectively.

The AGM minutes will be posted on the PTA section of the School website.

AGM closed at 19.40

Following the AGM, a meeting of the newly appointed Committee took place. The following members were voted in as Committee Officers for 2015/16

Chair	Amy Paterson
Treasurer	Nicky Watt
Secretary	Blanca Villalta
Vice- Chair	Laura Porter
Vice Treasurer	Julie Terrell
Assistant Secretary	Asia Ennis/ Lucia Bright

Funding Requests from School 2015/16

		Total
1.	Phase money (£400 per phase (LF& Yr R, Yrs1/2, Yrs 3/4, Yrs 5/6))	£,1600
2.	Prayer Spaces	tbc
3.	Romero Cross	tbc
4.	House martin boxes in Church Eaves	£60
5.	Playground markings	£600 each
6.	Matched funding for the library	tbc
7.	New Drum Kit	£200
7.	Adventure Playground Bark	£1000
8.	Pupils' Christmas theatre subsidy	£900 (approx.)

Programme of Events/Fund Raisers Oct 2015/ 2016

Event	Date
Autumn Term 2015:	
Christmas Fayre (incl. a non-uniform fund raiser day)	Fri 4 Dec (3.30-6pm)
Film Night	Fri 11 Dec (3.30-6pm)
Xmas Quiz Fundraiser	On sale at Xmas Fayre, running thro Dec
Xmas Cards - illustrated by children	Nov/Dec
Spring Term 2016:	
Quiz Night	Sat 5 Mar
Family Fun Race (2K)	Sun 20 Mar
Summer Term 2016:	
Spring Dance	Sat 23rd April
Summer Fete	Sat 2 July
School Camping	Fri 8 July (tbc)
End of year PTA Helpers BBQ	tba
Autumn Term 2016:	
80s Night	tba

Coffee Mornings to be run end of each month on different days of week.

PTA Committee Membership		
Retiring 2015: Sara Wood Denise Weston * Amy Paterson *Denise Weston is not standing for re-election.	Retiring 2016: Mr Beo Mariangela Simonato * Katrina Pollock* Anne Hughes Asia Ennis Helen Turvey *Katrina Pollock, Mariangela Simonato and Monica Hampson are standing down from the Committee at the AGM.	Julie Terrell Monica Hampson* Laura Porter Lisa Beusmans Marriene Atadika(Maz) Nicky Watt Sean McPike
The following have confirmed they are willing to stand for election to the Committee and have been proposed and seconded:		
Nominee	Proposer	Secunder
Amy Paterson	Joanne Benson	Marrienne Atadika
Sara Wood	Joanne Benson	Luz Rees
Joanne Benson	Amy Paterson	Marrienne Atadika
Lucia Bright	Amy Paterson	Nicky Watt
Becky Latimer	Amy Paterson	Anne Hughes
Konstanty Kostin	Joanna Kokeniewicz	Claire Lane
Caroline McNamara	Marrienne Atadika	Laura Porter
Luz Rees	Sara Wood	Amy Paterson
Blanca Villata	Amy Paterson	Asia Ennis
Liza Vincent	Amy Paterson	Anne Hughes
Miss Withers	(at AGM)	(at AGM)